

# LRF

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**The Second  
Annual Report  
of the Legal  
Resources Foundation**

*1986*

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**Trustees of the Legal Resources Foundation**

Professor R.H.F. Austin  
Mrs S.R.N. Dangarembga  
Mr. I.A. Donovan  
Honourable Mr. Justice E. Dumbutshena, Chief Justice  
Honourable Mr. Justice A. Ebrahim  
Professor W. Kamba  
Mr. P. Machaya  
Mrs. J. May  
Bishop P. Mutume  
Mrs. E.M. Sawyer  
Mr. S.K.M. Sibanda


**Auditors**

Pim Goldby Chartered Accountants (Zimbabwe)

**Bankers**

Standard Chartered Bank Zimbabwe Limited

**Legal Resources Foundation  
P.O. Box 918  
Harare  
Zimbabwe  
Telephones: 728211/2  
W.O. 41/84**



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## **Report of the Trustees of the Legal Resources Foundation for the year ended 30 June 1986**

The LRF is a charitable and educational trust registered under the Welfare Organisations Act. It was established in July 1984 to promote the development of legal resources in Zimbabwe and to facilitate the realization of the social, economic and legal rights of the population as a whole. It seeks to improve the accessibility of legal remedies to less privileged members of our society by implementing innovative projects which make the best use of the limited financial and legal resources in Zimbabwe.

### **Trustees**

Four additional trustees have accepted appointment. They are Mrs S Dangarembga, Mrs J May, Bishop P Mutume and Mr S K M Sibanda. It has been decided to increase the number of trustees to fourteen and that the trustees should retire in rotation.

### **Project Centres**

During the past year, the Harare Legal Projects Centre has been responsible for the implementation of projects approved by the LRF trustees. It is pleasing to be able to report that the small staff of the Centre has made considerable progress in the implementation of various projects. This would not have been possible had not the Centre received excellent support from all branches of the legal profession. Mr I Donovan has acted as the director of the Centre on a part-time basis, until a suitably qualified person can be found to accept appointment on a full-time basis.

Plans are well advanced for the establishment of a second Legal Projects Centre in Bulawayo and we take this opportunity to commend Mr D Coltart who has been responsible for this welcome initiative.

### **Funding**

To enable the Harare LPC to implement the projects to which it is committed, to establish the Bulawayo LPC and to enable it to operate at a meaningful level, the LRF has budgeted for an expenditure of \$368 986 in 1986/7. Of this amount, \$138 542 must still be raised.

Thus far the fund-raising strategy of the LRF has been project specific and no doubt this will continue to be the appropriate method for securing much of the financial support which the LRF requires. It is however a process which has occupied a disproportionately large part of the time of the two trustees who actually work at the Harare LPC and particularly the part-time director of the Centre. Furthermore, this method has not enabled the LRF to build up a reserve of funds. This the trustees regard as essential to enable the LRF to respond quickly to appropriate calls on its resources and to avoid the possibility of having to terminate projects prematurely through a short-term lack of funds. At the present time, the LRF has no reserves of its own, though a modest surplus should be earned in the coming year from the sales of the consolidated index to the Zimbabwe Law Reports.

Looking further ahead, the LRF trustees remain anxious to achieve a situation in which its projects centres are partially self-financing. In the case of the Harare LPC, priority is being given to the establishment of a suitably staffed and equipped unit to produce publications which will improve the accessibility of legal remedies while providing the Centre with a source of revenue.

Following an initial expression of interest by a European foundation, a great deal of work was put into planning a training programme to upgrade the skills of prosecutors and magistrates before that foundation indicated that it was no longer interested in a programme of that type. Efforts to find the financial support necessary to enable a highly respected and productive academic lawyer to devote his time to researching and writing on aspects of Zimbabwean law have not been successful. An ambitious plan to set up a legal advice centre in Chitungwiza has not yet attracted the interest of any sponsors. Efforts to raise the funds necessary to implement these proposals will continue.

### **International Contacts**

One of the most rewarding aspects of the LRF has been the contacts which have been developed with a wide variety of individuals and organisations in other parts of the world who share some of our objectives and the interest and support from these sources.

### **Staff Development**

Included in the initial grant from the Ford Foundation was a significant sum earmarked for staff development. This has proved to be of immense value in upgrading the skills of the persons employed by the Harare Legal Projects Centre, in enabling staff members to participate in various seminars and programmes and in making meaningful contact with organisations outside Zimbabwe which pursue objectives similar to our own.

### **Conclusion**

We believe that in the short time of its existence, the Foundation has demonstrated a capability to accomplish its worthy objectives and to live up to the expectations of its sponsors, to all of whom we extend our grateful thanks.

The Trustees  
18 August 1986

## **Report by the Director to the Second Annual General Meeting of the Harare Legal Projects Centre on 18 August 1986**

A year ago at its First Annual General Meeting, the Centre was poised to commence operations; premises had been secured, basic office furniture and equipment had been acquired and staff had been recruited. This is a report on the first year of operations of the Centre.

### **Pilot Paralegal Scheme**

A large part of the work of the Centre has been devoted to the development of a pilot paralegal scheme and the production of a paralegal manual. In the latter half of 1985, comment was invited from a wide range of organisations and individuals on a lengthy discussion paper which had been prepared by the Centre. Constructive responses were received from many quarters and further guidance came from a workshop held in December 1985 to analyse the paper. The Centre's ideas were then distilled into a short blueprint which was again widely circulated to interested parties. Valuable responses to the blueprint have been received from a number of persons and many of their ideas will be incorporated into the scheme to be implemented in the second half of 1986. Seke, a rural area adjacent to Chitungwiza and readily accessible from Harare has been selected as the area in which to launch the first pilot paralegal scheme and volunteers from three non-Government organisations working in that area have been invited to attend initial training sessions to be held in August and September 1986. We are indebted to these non-Government organisations for their support. The training and work of the paralegal workers will be based upon a paralegal manual and supported by a series of pamphlets being produced by the Centre.

### **Publications**

Three other publications by the Centre should be printed before the end of 1986. The compilation of a consolidated index to the Zimbabwe Law Reports, published since 1964 is complete, save for one section which should be finalised by September 1986. After an intensive fund-raising campaign, the funds necessary to print this index have now been raised by substantial subscriptions from the legal profession and donations from the business community in Zimbabwe and the Human Rights Fund. This Fund together with the Australian High Commission has helped to make possible the revisions of a Prosecutors' Handbook and of the first part of the Prosecutors' Specimen Indictment Book, both of which are essential guides which have long been out of print. Both of these revisions are to be printed by the Zimbabwe Republic Police. The production of all of these publications would not have been possible without the assistance of many members of the profession — public, private and academic — who have given generously of their time.

### **Lectures**

The staff of the Centre have also undertaken a range of other less ambitious tasks. The Centre has arranged and co-ordinated a legal forum in which a number of judges and other leading lawyers have presented a series of informal lectures to assist magistrates with practical problems and issues faced in the courts. One of the Centre's lawyers presented a series of lectures on sexual legislation as part of a programme run by the Ministry of Youth, Sport and Culture.

### Co-operatives

Following approaches from the relevant Government Department, a European foundation and various non-Government organisations, one of the lawyers employed by the Centre has begun to devote a significant portion of his time to developing a programme to provide much needed support for the co-operative movement in Zimbabwe.

### Legal Advice and Representation

Both the lawyers in full time employment with the Centre have assisted in the supervision of students working with the Legal Aid Clinic of the Law Department of the University of Zimbabwe. Both lawyers have also joined the pro deo roster and have taken their turns in representing indigent persons facing murder charges in the High Court.

### Regional Conference on Family Law

Staff of the centre are helping the International Society for Family Law and the Centre for Applied Social Sciences at the University of Zimbabwe to organise a regional conference in early 1987 to discuss legislative reform of African family law.

### Library

In June 1986, the Centre was fortunate to be given the opportunity to acquire the valuable library of the late Mr Justice Leo Baron. This greatly enhances the ability of the Centre to implement the paralegal scheme and to achieve its various other objectives and brings nearer the day when the Centre will be able to provide a library for the use of the profession and particularly those lawyers who do not have ready access to essential law reports and text books. The British Council has been most supportive of the Centre's efforts to build up its law library.

### Staff

The achievements of the Centre in its first year of operations are testimony to the hard work and dedication of its small staff. The capability of the Centre will be enhanced when a further lawyer joins the staff towards the end of 1986.

I A Donovan  
Director  
18 August 1986

## Auditors Report To the Trustees Legal Resources Foundation

In our opinion the accounts on pages seven to eleven are properly drawn up so as to give, under the historical cost convention, a true and fair view of the state of affairs of the Foundation at 30 June 1986 and its deficit and source and application of funds for the year ended on that date.

### PIM GOLDBY

CHARTERED ACCOUNTANTS (ZIMBABWE)

HARARE  
1 August 1986

## Legal Resources Foundation Balance Sheet at 30 June 1986

	1986 \$	1985 \$
FUNDS EMPLOYED		
UNEXPENDED FUNDS	<u>\$29 845</u>	<u>\$145 030</u>
REPRESENTED BY:		
CURRENT ASSETS		
Savings account	10 245	148 344
Call account	20 000	—
	<u>30 245</u>	<u>148 344</u>
CURRENT LIABILITIES		
Bank overdraft	—	3 114
Creditor	400	200
	<u>400</u>	<u>3 314</u>
NET CURRENT ASSETS	<u>29 845</u>	<u>145 030</u>
	<u>\$29 845</u>	<u>\$145 030</u>

*Ian Donovan*

*P. Sampson*

TRUSTEES

HARARE  
1 August 1986

**Legal Resources Foundation  
Income Statement  
For the Year ended 30 June 1986**

	Note	1986 \$	16.10.84 to 30.6.85 \$
<b>INCOME</b>			
Donations	2	105 517	163 926
Income from investments	3	3 944	32
Subscriptions for index to law reports		6 030	—
		<u>115 491</u>	<u>163 958</u>
<b>EXPENDITURE</b>			
Establishment costs		—	55
Operational costs	4	2 193	791
Audit fees		800	200
		<u>2 993</u>	<u>1 046</u>
<b>SURPLUS FOR THE YEAR</b>		112 498	162 912
<b>TRANSFER TO LEGAL PROJECTS CENTRE</b>		227 683	17 882
<b>(DEFICIT)/SURPLUS FOR THE YEAR</b>		<u>(115 185)</u>	<u>145 030</u>
<b>UNEXPENDED FUNDS AT 30 JUNE 1985</b>		145 030	—
<b>UNEXPENDED FUNDS AT 30 JUNE 1986</b>		<u>\$29 845</u>	<u>\$145 030</u>

**Legal Resources Foundation  
Source and Application of Funds  
For the Year ended 30 June 1986**

	1986 \$	16.10.84 to 30.06.85 \$
<b>SOURCE OF FUNDS</b>		
Net surplus for the year	—	145 030
Decrease in working capital	115 185	—
	<u>\$115 185</u>	<u>\$145 030</u>
<b>APPLICATION OF FUNDS</b>		
Deficit for the year	115 185	—
Increase in working capital	—	145 030
	<u>\$115 185</u>	<u>\$145 030</u>
<b>(DECREASE)/INCREASE IN WORKING CAPITAL</b>		
Cash resources	(114 985)	145 230
Creditor	(200)	(200)
	<u>\$(115 185)</u>	<u>\$145 030</u>

**Legal Resources Foundation  
Notes to the Accounts  
For the Year ended 30 June 1986**

1. ACCOUNTING POLICIES

Accounting convention

The accounts are prepared in terms of the historical cost convention and no additional information is given to reflect the effect of changing prices.

Donations

Donations are brought to account as and when received.

Investment income

Income on investments is accounted for on the accruals basis.

	1986 \$	1985 \$
2. DONATIONS		
Local		
Anglo American Corporation Services Limited	1 200	—
Astra Holdings Limited	500	—
Bank of Credit and Commerce Zimbabwe Limited	1 200	—
Barclays Bank of Zimbabwe Limited	500	—
Bhika Brothers	250	—
BP and Shell Marketing Services (Private) Limited	1 000	—
Central Africa Building Society	100	—
Cone Textiles (Private) Limited	1 500	—
Confederation of Zimbabwe Industries	1 200	—
Delta Corporation	—	2 000
Ian Donovan	—	100
Engineering Employers Association	600	—
Field Industries Limited	300	—
M V Jones	30	—
Law Society of Zimbabwe	1 000	—
Minerals Marketing Corporation of Zimbabwe	200	—
Old Mutual	1 000	—
Olivine Industries (Private) Limited	100	—
Rio Tinto Zimbabwe Limited	250	—
Standard Chartered Bank Zimbabwe Limited	1 000	—
T A Management Services	1 000	—
Zimbabwe Insurance Brokers (Private) Limited	50	—
	<u>12 980</u>	<u>2 100</u>
Donations towards library	237	—
International		
Australian High Commission	6 066	—
Canadian High Commission	5 000	—
Ford Foundation	—	157 320
Joseph Rowntree Charitable Trust	11 433	4 506
Novib	69 801	—
	<u>92 300</u>	<u>161 826</u>
	<u>\$105 517</u>	<u>\$163 926</u>

**Legal Resources Foundation  
Notes to the Accounts  
For the Year ended 30 June 1986 - continued**

	1986 \$	1985 \$
3. INCOME FROM INVESTMENTS		
Interest	<u>\$3 944</u>	<u>\$ 32</u>
4. OPERATIONAL COSTS		
Bank charges	4	32
Postage	45	83
Printing	1 773	328
Stationery	371	348
	<u>\$2 193</u>	<u>\$ 791</u>

## Auditors Report To the Members Legal Projects Centre (Harare)

In our opinion the accounts on pages twelve to sixteen are properly drawn up so as to give, under the historical cost convention, a true and fair view of the state of affairs of the Centre at 30 June 1986 and its surplus and source and application of funds for the year ended on that date.

**PIM GOLDBY**

CHARTERED ACCOUNTANTS (ZIMBABWE)

HARARE

1 August 1986

## Legal Projects Centre (Harare) Balance Sheet at 30 June 1986

	Note	1986 \$	1985 \$
FUNDS EMPLOYED			
UNEXPENDED FUNDS		\$49 117	\$ 945
REPRESENTED BY:			
FIXED ASSETS	2	56 060	3 216
CURRENT ASSETS			
Sundry debtors		—	69
Deposits		200	200
Prepayments		—	1 076
Cash on hand		1 265	37
		1 465	1 382
CURRENT LIABILITIES			
Creditors		8 408	3 653
NET CURRENT LIABILITIES		(6 943)	(2 271)
		\$49 117	\$ 945

*Jan Anorvan*

*G Sawyer*

MEMBERS

HARARE

1 August 1986

## Legal Projects Centre (Harare) Income Statement For the year ended 30 June 1986

	Note	1986 \$	10.4.85 to 30.6.85 \$
INCOME			
Transfer from Legal Resources Foundation		227 683	17 882
Sundry income		50	—
		227 733	17 882
EXPENDITURE			
Administrative costs		8 770	—
Audit fee		600	400
Bank charges		370	—
Binding of reports		2 000	—
Computer materials		328	—
Consultancy fees			
– typing and word processing		11 176	—
– project assistance		1 081	—
Depreciation	2	6 537	383
Electricity and water		514	—
Establishment costs	3	9 223	3 115
General expenses		405	447
Insurance		573	—
Loss on disposal of fixed assets		736	—
Medical aid contributions		1 517	—
Office machine maintenance		1 811	—
Office consumables and cleaning		611	—
Pension contributions		1 522	—
Postage		353	148
Printing and photocopying		11 986	692
Rent		13 059	1 476
Salaries and wages		77 428	8 324
Staff development	4	18 165	940
Staff recruitment		506	—
Stationery and subscriptions		3 866	1 012
Telephone operation and rental		3 657	—
Travel expenses		2 767	—
		179 561	16 937
UNEXPENDED FUNDS FOR THE YEAR		48 172	945
UNEXPENDED FUNDS AT 30 JUNE 1985		945	—
UNEXPENDED FUNDS AT 30 JUNE 1986		\$49 117	\$ 945



**Legal Projects Centre (Harare)  
Source and Application of Funds  
For the year ended 30 June 1986**

	1986 \$	10.4.85 to 30.6.85 \$
<b>SOURCE OF FUNDS</b>		
Surplus for the year	48 172	945
Adjustments for items not involving the movement of funds		
- depreciation	6 537	—
- loss on disposal of fixed assets	736	—
Funds derived from operations	55 445	945
Proceeds on disposal of fixed assets	2 500	—
Decrease in working capital	4 672	2 271
	<u>\$62 617</u>	<u>\$3 216</u>
<b>APPLICATION OF FUNDS</b>		
Purchase of fixed assets	<u>\$62 617</u>	<u>\$3 216</u>
<b>DECREASE/(INCREASE) IN WORKING CAPITAL</b>		
Sundry debtors	69	(69)
Deposits	—	(200)
Prepayments	1 076	(1 076)
Cash on hand	(1 228)	(37)
Creditors	4 755	3 653
	<u>\$4 672</u>	<u>\$2 271</u>

**Legal Projects Centre (Harare)  
Notes to the Accounts  
For the year ended 30 June 1986**

**1. ACCOUNTING POLICIES**

Accounting convention

The accounts are prepared in terms of the historical cost convention and no additional information is given to reflect the effect of changing prices.

Depreciation

Depreciation is calculated on a straight line basis at rates calculated to write off the cost of fixed assets over their estimated useful lives which are as follows:

Furniture and fittings — 10 years  
Library books — 10 years

	Cost			Depreciation		Book value		
	At 1.7.85 \$	Additions \$	Disposals \$	At 30.6.86 \$	Depre- ciation \$	Accumu- lated depre- ciation \$	At 30.6.86 \$	At 30.6.85 \$
<b>2. FIXED ASSETS</b>								
Furniture & fittings	3 499	5 574	—	9 073	908	1 258	7 815	3 149
Library	100	30 732	—	30 832	3 111	3 144	27 688	67
Office equipment and machines	—	9 278	3 236	6 042	813	813	5 229	—
Computer	—	16 761	—	16 761	1 677	1 677	15 084	—
Bicycle	—	272	—	272	28	28	244	—
	<u>\$3 599</u>	<u>\$62 617</u>	<u>\$3 236</u>	<u>\$62 980</u>	<u>\$6 537</u>	<u>\$6 920</u>	<u>\$56 060</u>	<u>\$3 216</u>

**3. ESTABLISHMENT COSTS**

	1986 \$	1985 \$
Office signs	82	—
Telephone installation charges	—	1 297
Staff travel		
- interviews	60	—
Furniture transport charges	66	15
Staff recruitment expenses	432	1 197
Consultancy fee		
- computer	100	—
Office supplies	—	426
Office modifications	8 441	—
Crockery and cutlery	—	180
Key replacement	42	—
	<u>\$9 223</u>	<u>\$3 115</u>

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**Legal Projects Centre (Harare)**  
**Notes to the Accounts**  
**For the year ended 30 June 1986 - continued**

	1986	1985
	\$	\$
4. STAFF DEVELOPMENT		
Travel		
- external	9 028	690
- local	34	—
Staff functions	719	—
Training courses	5 384	250
Publications consultancy fee	3 000	—
	<u>\$18 165</u>	<u>\$ 940</u>